

Lock working patterns 2020 season.

14th August 2020

Weekdays.

09.00 to 10.00 Hrs. Staff either undertake essential maintenance work at their sole site, or during this period attend their satellite site or sites, to ensure they are free from defect and are operational.

During this period staff will also undertake published site Covid cleaning. Lock staff to thoroughly wash down Pedestals, Beams, Hand Rails and Machinery that the public have used prior to shift commencing assisted passage. If the tasks are finished before 10.00 then assisted passage will start earlier.

10.00 to 13.00 Hrs. Full Assisted Passage. (Exception: weir work, comfort breaks or the need to attend another unstaffed site through breakdown etc)

13.00 to 14.00 Hrs. Meal Break.

14.00 to 16.00 Hrs. Published site Covid cleaning then Full Assisted Passage. (Exception: weir work, comfort breaks or the need to attend another unstaffed site through breakdown etc)

16.00 Hrs. to end of shift. Essential Site Maintenance and/or a return to satellite sites to inspect, close and undertake any necessary weir work. This also gives staff time to protect revenue streams including mooring regulation and providing access to essential services.

Weekends.

For the rest of the boating season every effort shall be made to single staff all sites utilising all available staff at the weekend. At these single staffed sites no maintenance work shall be undertaken and, following site Covid cleaning, the maximum amount of time should be devoted to assisted passage subject to the normal restrictions of meal breaks, weir work and **comfort breaks** etc.